



# Visitor's Guide

## Singapore

55 Ubi Avenue 1,  
#07-16 UBI 55,  
Singapore 408935  
Tel: +65-6286 6635  
[www.itweae.com](http://www.itweae.com)

### Airport

#### Changi Airport

##### [Directions from Airport to Office](#)

The fastest route to the office is via PIE expressway. 18 mins (no traffic), 14.4 km by car. This route includes tolls. Tolls are collected electronically. To avoid the toll, tell your taxi driver to exit the expressway at Exit 9 Eunos Link.

#### Transportation:

There are numerous taxi/cab at the airport. Inform the attendant that you prefer a "normal" taxi to avoid paying higher fees for Mercedes/Limousine taxi.

### Welcome to ITW EAE Singapore - we hope you enjoy your stay.

*This guide provides important and helpful information for visitors, as well as policies that must be followed while on the ITW EAE office.*

- Please use Visitor Parking near ITW EAE's Main Entrance. If it is raining, you can ask your driver to drop you off in the basement carpark. Visitor Parking is outside the building.
- Enter building from the Main Entrance (level 2) or Basement Entrance (level 1) and proceed to level 7.
- Main Office is unit #16. For Training, proceed to office unit #04. For deliveries, proceed to office unit #14.
- Use of any tobacco products is prohibited in all areas of the office and inside the building. There is a designated smoking area, please ask your ITW EAE contact staff.

# Restaurants

Name links to website  
address links to map

## **Din Tai Fung**

30 Tai Seng St. #01-02.  
Singapore 534013

## **Boon Tong Kee @ Balestier**

399, 401 & 403 Balestier Road,  
Singapore 329801

## **Whampoa Keng Fish Head Steamboat**

556 Balestier Road,  
Singapore 329872

## **Ng Ah Sio Bak Kut Teh**

208 Rangoon Road, Hong Building,  
Singapore 218453

## **Muthu's Curry**

138 Race Course Road,  
#01-01, Singapore 218591

## **Jumbo Seafood**

1206 ECP, #01-07/08,  
East Coast Seafood Centre

## **Long Beach Seafood**

25 Dempsey Rd,  
Singapore 249670

# Hotel Options

ITW EAE corporate rates are still subjected to peak period rates. Please check with ITW EAE Singapore office on the rates.

## **Village Hotel Katong**

25 Marine Parade Road  
Singapore 449536  
65-6344-2200  
[4.7 km from ITW EAE Office](#)

## **Orchard Rendezvous Hotel**

1 Tanglin Road  
Singapore 247905  
65-6737-1133  
[11.6 km from ITW EAE Office](#)

## **Village Hotel Albert Court**

180 Albert St.  
Singapore 189971  
65-6339-3939  
[10.6 km from ITW EAE Office](#)

# Preparing for Training

Most offered training courses span 4.5 days (Monday – Friday). Unless otherwise specified, class typically begins on Monday morning at 9AM. If traveling from afar, we suggest you travel on Sunday and stay at a local hotel.

Unless otherwise specified, class concludes at 12:00 PM (noon) on Friday. If traveling by air, we suggest you schedule the return flight no earlier than 3:00 PM on Friday.

Bring comfortable clothing, suitable for work (no sandals or open toed shoes).

If you have interest in visiting places of interest while here - please ensure it does not negatively impact the training course. Consider only activities that will leave you well rested for each next day of class.