Welcome to ITW EAE Suzhou - we hope you enjoy your stay.

This guide provides important and helpful information for visitors, as well as policies that must be followed while on ITW EAE.

- On arrival, inform the security guard the name of your ITW EAE contact.
- Please use Visitor Parking designated by the security guards.
- Once greeted and given admittance, a visitor’s badge will be provided to permit building access for the remainder of your stay. The visitor’s badge must be visible at all times while in the building, and returned at the end of your stay.
- Safety is paramount. Personal Protection Equipment (PPE) such as safety glasses and toe caps are provided as required, however, feel free to bring your own if desired.
- Use of any tobacco products is prohibited in all areas of the company property. Please ask ITW EAE staff for the designated smoking area.

Airport
From Shanghai: approximately 2 hours by car.

Shanghai Pudong International Airport (PVG)
Directions from Pudong Airport to Office

Shanghai Hongqiao International Airport (SHA)
Directions from Hongqiao Airport to Office

From Wuxi: approximately 40 mins by car.

Sunan Shuofang International Airport (WUX)
Directions from Wuxi Airport to Office

Visitor's Guide
## Restaurants

**Chinese**

- **Song Helou Restaurant** (松鹤楼)
  28 Yunhe Road, Suzhou New District

- **Ba Shu Chuan Xiang** (巴蜀传香)
  162, Ta Yuan Road, Shishan Mountain, Suzhou New District

- **Haidilao Hotpot** (海底捞)
  6F, #298, Shishan Road, Suzhou New District

- **Chengdu Old Hot Pot** (川西部落 • 成都老火锅)
  No. 115, Building 7, Emerald City Phase II, Changjiang Road

**Japanese**

- **ICHIRO ICHIE Robatayaki** (一炉一会炉端烧)
  1 Block, #11, Huaihai Road, Shishan Mountain, Suzhou New District

- **Hai Zhizhi Japanese Restaurant** (海之子日本料理)
  102-5, No. 11, Huaihai Street

- **Nishimura Japanese Cuisine**
  1F, Lobby, Shangri-La Hotel, Suzhou, No.168 Tayuan Road

**Western**

- **Blue Marlin Restaurant** (蓝枪鱼西餐厅 • 锦华店)
  2F, Jinhua Yuan, No.98 Shishan Lu (Near Huaihai Jie)

- **Water Paradise** (水天堂西餐厅 • 绿宝广场店)
  2nd Floor, Evergreen City, Emerald City Plaza, Changjiang Road

## Hotel Options

ITW corporate rates may be available. Please inquire when reserving rooms or you may ask your ITW EAE staff to book the accommodations for you.

- **Hotel Nikko Suzhou**
  No. 368 Changjiang Road, Suzhou New District (SND) 215011, Jiangsu Province, China.
  +86-512-6291-8888
  [7.5 km from ITW EAE Office](#)

- **Suzhou Marriott Hotel**
  1296 Ganjiang Road West, Gusu District, Suzhou 215004, China.
  +86 512 8225 8888
  [10 km from ITW EAE Office](#)

- **Shangri-La Hotel, Suzhou**
  168 Ta Yuan Road, Suzhou New District, Jiangsu Province 215011 China
  +86-512-6808-0168
  [8.9 km from ITW EAE Office](#)

- **Somerset Emerald City Suzhou**
  (Serviced apartments)
  No. 436 Changjiang Road, Suzhou New District, Suzhou 215011, China.
  +86-512-6818-6611
  [7.3 km from ITW EAE Office](#)

- **Holiday Inn Suzhou Huirong Plaza**
  No. 21 Chengji Rd, Huqiu District, Suzhou New District, Suzhou 215151, China
  +86-512-66728888
  [7.4 km from ITW EAE Office](#)

**Preparing for Training**

Most offered training courses span 4.5 days (Monday – Friday). Unless otherwise specified, class typically begins on Monday morning at 9AM. If traveling from afar, we suggest you travel on Sunday and stay at a local hotel.

Unless otherwise specified, class concludes at 12:00 PM (noon) on Friday. If traveling by air, we suggest you schedule the return flight no earlier than 4:00 PM on Friday.

Bring comfortable clothing, suitable for work (no sandals or open toed shoes).

If you have interest in touring the Suzhou area while here - please ensure it does not negatively impact the training course (consider only activities that are within a reasonable drive from your hotel, and that will leave you well rested and on time for each next day of class).